

**OFFICE OF THE PRINCIPAL, CMRJ GOVT. COLLEGE, MITHI SURERAN**  
**LIST OF THE COMMITTEES FOR THE SESSION 2023-24**

Memo No: 384

Date: 26.9.2023










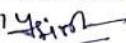








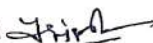






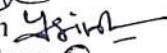

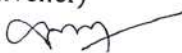



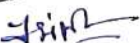

The following Committees are hereby constituted for the session 2022-23 for the smooth functioning of the College. These annual committees will come into force with immediate effect. Ex-conveners/in-charges of various committees are requested to hand-over their charge (if any), to the new incumbent and get counter signature of the undersigned as early as possible.

1. New Committees may be constituted as per the requirement or orders of the Higher Authorities.





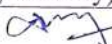













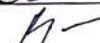



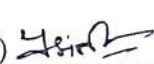
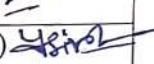



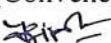

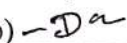





2. All the Conveners of the committees may allocate or assign the duties to their respective members.













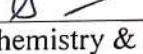

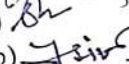
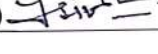


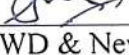



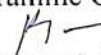



The conveners/in-charges of various committees should note down the names of the faculty members associated with them. They are also required to invite fresh quotations (if required) immediately for the work to be undertaken by them. All concerned to note please:-

Sr. No.	Committee Name	Convener & Members Name( Dr./Sh./Smt./Ms.)
1	College Council	<b>Bhushan Monga (Principal/Chairperson)</b> Amanpreet Kaur(Member Sectary) Dalip Singh Kuljeet Kaur Sugan Singh
2	ACR Collection & Checking of Result Committee	Parveen Kumar (Convener) Ashok Kumar
3	All India Survey of Higher Education/NIRF/RUSA/PARYAAS	Ashok Kumar (Convener) Rajvir Singh
4	Annual Report Committee, College Magazine Staff Editors	Parveen Kumar (Convener) Joginder Singh Suresh Kumari Rajesh Ashok Kumar Sawan Kumar
5	Anti Ragging Committee / Anti Ragging Squad/ Anti Smoking/ Anti Drug	(Principal, Chairperson) Amanpreet Kaur(Convener & I/c Anti Ragging) Rajesh(I/c Anti Drug) Rajvir Singh (I/c Anti Smoking) Ashok Kumar(I/c Anti Corruption)
6	Apprentices Committee	Rajesh (Convener) Parveen Kumar Om Parkash, Clerk.
7	Attestation of Forms, Issuance of Character & Residence Certificates	Amanpreet Kaur (Convener) Sugan Singh Parveen Kumar
8	Annual Prizes Committee/ Human Rights/ Gender Studies	Sugan Singh (Convener)( Human Rights) Parveen Kumar Rajesh Sawan Kumar( Gender Studies)
9	Beti Bachao, Beti Padhao Abhiyan/ Women Cell	Kuljeet Kaur (Convener) Suresh Kumari Kavita Choudhary
	Bursar and Incharge Online Banking/PFMS	Dalip Singh (Bursar)

11	Bus Pass Committee/ Cycle Stand	Rajvir Singh (Convener) Rajesh  Ramesh (LA) 
12	Campus Beautification, Lawn Maintenance and Cleanliness Committee	Amanpreet kaur (Convener) Suresh Kumari  Parveen Kumar  Rajvir Singh
13	Canteen & Refreshment Committee	Sawan Kumar (Convener)  Rajesh 
14	CM Window, Grievance Redressal & Monitoring System (GRMS) and Social Media Grievances Complaint	Sugan Singh (Convener)  Joginder Singh 
15	College Alumni & Parents-Teachers Association	(Principal/Chairperson) Sawan Kumar (Convener)  Joginder Singh  Ashok Kumar Kavita Choudhary 
16	College Educational Tour Committee / Adventure Club	Sawan Kumar (Convener)  Rajesh Kumar Kuljit Kaur  Kavita 
17	College Health Centre	Sadha Singh (Convener) Rajesh 
18	College Inspection Committee/ Value added courses	Sugan Singh (Convener)  Joginder Singh  Kuljeet Kaur (Value added Courses) 
19	College Sports Board/Yoga Club/Sports Club	(Principal / Chairperson) Sadha Singh Joginder Singh  Rajesh  Suresh Kumari  Student
20	College Time Table, Work Load / Hobby club	Ashok Kumar (Convener) Suresh Kumari  Sawan Kumar 
21	Collegiate Student Grievance Redressal Committee	(Principal, Chairperson) Sugan Singh (Convener)  Kuljit Kaur  Joginder Singh  Kavita Choudhary 
22	Differentially Abled persons(Divyang Jan) Committee/ Complaints related to Divyang Jan	Sadha Singh (Convener) Parveen Kumar 
23	Extension Lecturers Committee	Amanpreet Kaur (Convener) Dalip Singh -  Kuljeet kaur
24	Committee to check sexual harassment of women / Internal (Staff) Grievance Redressal Committee	(Principal / Chairperson) Kuljit Kaur  Dalip Singh -  Joginder Singh  Kavita 



25	<b>Court Cases Committee</b>	Sugan Singh (Convener) Sadha Singh
26	<b>Cultural &amp; Co-Curricular Activities Committee/Fine Arts/Performing Arts/Music Club/Debate /Drama Club/ Literary Society</b>	Amanpreet Kaur (Convener)( Performing Arts, Music Club) Kuljeet Kaur (Fine Arts, Debate)  Suresh Kumari  Sawan Kumar  Rajvir Singh (Drama Club) Kavita Choudhary ( Literary Society) 
27	<b>Compulsory Computer Education/LMS/ UGC Affairs</b>	Parveen Kumar (Convener)  Rajvir Singh Subhash Chander 
28	<b>Decoration Committee</b>	Kuljeet Kaur (Convener)  Suresh Kumari  Kavita Choudhary 
29	<b>Dilapidation Fund Committee</b>	Sawan Kumar (Convener)  Ashok Kumar
30	<b>Discipline Committee</b>	Sadha Singh (Convener) Amanpreet Kaur Dalip Singh  Kuljeet kaur Joginder Singh  Suresh Kumari  Sugan Singh  Parveen Kumar  Ashok Kumar Rajesh  Sawan Kumar Rajvir Singh  Kavita Choudhary 
31	<b>Earn While you Learn Committee</b>	Rajesh (Convener)  Suresh Kumari  Kuljeet Kaur 
32	<b>Electricity Works Committee (Maintenance, Purchase, New installation &amp; Bills etc.)</b>	Sawan Kumar (Convener)  Rajvir Singh Joginder Singh (I/c Generator Set) 
33	<b>Exam Branch(University Exam Conduct &amp; Result) Committee/Orientation Course/ Refresher Course</b>	Joginder Singh (Registrar) University RR  Suresh Kumari (Co- registrar)(Eligibility and Coordinator Evaluation Centre)  Kuljeet Kaur ((Internal Assessment)  Subhash Chander 
34	<b>EVS Committee/ECO Club/Environment Club</b>	Sadha Singh (Convener) Joginder Singh  Rajvir Singh Parveen Kumar( ECO Club)  Dalip Singh ( Environment Club) - Da 
35	<b>Election Committee(Vote and Aadhar)</b>	Ashok Kumar (Convener) Sawan Kumar 
36	<b>Furniture Repair Committee</b>	Sawan Kumar (Convener)  Rajvir Singh
37	<b>GEM/ General Purchase Committee</b>	Amanpreet Kaur (Convener) Sugan Singh  Suresh Kumari  Subhash Chander 
38	<b>Gender Champion Committee</b>	(Principal, Chairperson) Sugan Singh Sadha Singh Ashok Kumar

39	HRMS Portal/ERP Modules	Parveen Kumar (Convener)  Ved Singh 
40	Internal Quality Assurance Cell (IQAC) NAAC	(Principal / Patron) Amanpreet Kaur (Convener) Kuljeet Kaur. (Co-Convener)  Sugan Singh  Sadha Singh Joginder Singh  Sawan Kumar  Ashok Kumar Rajesh  Rajvir Singh Subhash Chander  <b>Quality Assurance Cell</b> Dr Sandeep Goyal (Principal, GNC Sirsa) Dr Rajinder Singh (Principal, S.D. College, Ambala Cantt) Dr Geeta Monga (Principal, Shah Satnam Ji Girls' College, Sirsa)
41	Legal Literacy Cell/Committee	Kuljeet Kaur (Convener) Sugan Singh 
42	Library Committee/ Academic / Creative writing society	(Principal/Chairperson) Suresh Kumari-Member Secretary( Creative wrting)  Amanpreet Kaur Kuljit Kaur  Dalip Singh  Sawan Kumar 
43	Laboratory Incharge	Rajvir Singh (Chemistry & Physics) Parveen Kumar (Computer Lab)  Suresh Kumari (Geography Lab)  Joginder Singh (Psychology Lab) 
44	Mike & Audio Committee/Photography	Rajvir Singh (Convener) Ashok Kumar
45	MIS/AEBAS	Ashok Kumar Rajvir Singh Subhash Chander 
46	Name Struck Off Committee	Sugan Singh (Convener)  Sawan Kumar 
47	New Contraction /Building Repair Committee/P.W.D	Sawan Kumar (PWD & New Contraction)  Sugan Singh (Building Repair)  Parveen Kumar (Public Health Water Arrangement) 
48	NSS Programme Officers and Swachh Bharat Summer Internship Scheme (SBIS)/ Red Ribbon Club/ Ek Bharat Shresht Bharat/ Youth Red Cross	Ashok Kumar (Programme Officer) Rajesh (Red Ribban)  Joginder Singh ( Red Cross)  Rajvir Singh Kavita Chaudhary  Om Parkash (Clerk) Nand Lal (Peon) <b>Advisory Committee</b> Amanpreet Kaur Suresh Kumari 



49	Online Admissions Nodal Officer and CMS Incharge	Sugan Singh Parveen Kumar
50	Outsourcing/HKRN Employee Committee	Ashok Kumar (Convener) Parveen Kumar
51	Personality Development and Placement Cell & Wall Magazine Committee	Sawan Kumar (Convener) Kuljeet Kaur Rajvir Singh
52	Passport and Driving License	Rajesh Kumar (Passport) Ashok Kumar (DL) Subhash Chander
53	Printing, Invitation and Stationary Committee	Parveen Kumar (Convener) Rajvir Singh
54	Property Committee (Building ) Property Return	Parveen Kumar (Convener) Rajesh
55	Public Relation Committee/Media Club	Joginder Singh (Convener) Sawan Kumar
56	Road Safety Club	Principal/Chairperson Rajvir Singh (Convener) Kavita Choudhary
57	RTI Committee	Amanpreet Kaur (Convener) Om Parkash (Clerk)
58	Scholarships and Stipend Committee (SC/BC Cell)/Caste Base Disparity	Sugan Singh (Nodal Officer, I/c SC Scholarship) Sawan Kumar (I/c BC Scholarship (Convener) Rajvir Singh (Meritorious Scholarship, Minorities Scholarship/Freedom Fighter Dependent) Sh. Ved Singh (Clerk)
59	Seminar Hall/Internet/ Smart Room /Networking/ CCTVs	Ashok Kumar (Convener)( SeminarHall) Sawan Kumar( Smart Room ) Rajender Kumar (Assistant)
60	Senior Tutor/ Mentorship Committee	Amanpreet Kaur (Convener) Dalip Singh
61	Sitting & Shamiana Committee	Joginder Singh(Convener) Parveen Kumar Rajesh
62	Staff Secretaries	Amanpreet Kaur (Staff Secretary) Joginder Singh (Social Secretary)
63	Subject Societies	Kuljeet Kaur (Econonims) Sugan Singh (Pol. Sci.) Suresh Kumari (English) Joginder Singh (Punjabi) Parveen Kumar (Commerce) Sawan Kumar (History) Ashok Kumar (Maths) Kavita (Hindi) Rajvir Singh (Chemistry & Physics)
64	Website of College/Social Media (Facebook/ Twitter/YouTube etc)/CMS	Rajvir Singh (Convener) Subhash Chander
65	Verification of Income Tax	Parveen Kumar (Convener) Ashok kumar